*** JOB ANNOUNCEMENT ***

Job Title: School Based Mentoring Program Manager

Company Information: Partners Mentoring Youth is a non-profit agency that creates & supports one-to-one mentoring relationships between positive adult role models & youth facing challenges in their personal, social & academic lives.

General Job Description: The School Based Mentoring (SBM) Program Manager is responsible for the day to day management and supervision of the SBM program and creating and supporting SBM matches between youth and adult volunteers. Manager is also responsible for maintaining effective working relationships with school liaisons at specified school sites and ensuring achievement of the mission and strategic goals of the organization in regards to the School Based program. This is a full-time, exempt position with benefits; wage based upon experience.

Minimum Requirements: Master’s Degree in Social Work (MSW) is required as well as relevant experience leading and supervising staff. Experience working in youth development preferred. Computer skills are essential, including proficiency in Microsoft Office.

Desired Requirements: Demonstrated skills in volunteer management, organization, and effective oral and written communications; bi-lingual preferred.

Deadline: 03/25/2016, 5:00 PM

Submit Cover Letter & Resume to: jobs@partnersmentoringyouth.org
- OR -
Partners Mentoring Youth
Attn: Human Resources
530 S. College Ave., Unit 1
Fort Collins, CO 80524

NO CALLS OR WALK-INS PLEASE